

**Trefeglwys Community Council**  
**Minutes of Meeting**  
**7:30pm, Thursday 28<sup>th</sup> June 2018**  
**at Trefeglwys Village Hall Meeting Room**

**Present:** Councillors: Cllr Beryl Crone (Chair)  
Cllr Morris Smith  
Cllr Derrick Pugh  
Cllr Paul Tranter  
Cllr Jane Anwyl  
Cllr N Bennett

**In Attendance:** Sophie Palmer (Clerk)

**Members of the Community:** None

**Apologies:** Cllr Myra Jones (Vice Chair)  
Cllr David Jerman  
Cllr Endaf Meddins  
County Cllr Phyl Davies

**1. Apologies:** as listed above

Before continuing with the agenda items listed Chair Cllr B Crone stated that she wished to offer condolences to Cllr N Bennett, on behalf of the whole Council for the passing of his father.

**2. Declarations of Interest.** *Declarations of interest whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion.* **None**

**3. Minutes** from previous ordinary Community Council Meeting of 24<sup>th</sup> May 2018 were proposed as a true record by Cllr M Smith and seconded by Cllr J Anwyl. Minutes from the Confidential Community Council Meeting of 24<sup>th</sup> May 2018 were proposed as a true record by Cllr N Bennett and seconded by Cllr M Smith.

**4. Vacant seat:** The Clerk confirmed that following posting the notice of Vacancy after the last meeting, Powys County Council has confirmed that an election has not been called and therefore the Notice of Co-option can be posted. Clerk confirmed that the Notice of Co-option will be posted the following day for 21 days. Clerk has received a letter from someone interested in the vacancy.

**5. Matters Arising:**

- a. **Independent Review Panel**, Review of Local Council Sector. Pop-in sessions. Chair Cllr B Crone and the Clerk ran a pop-in session on 25<sup>th</sup> May alongside the Toddler Group, Ladybirds which runs on a Friday morning. Some feedback was received which has been forwarded onto the Independent Review Panel.
- b. **Notice board (Staylitttle):** The repairs have been completed.
- c. **Defibrillators for Trefeglwys & Llawryglyn:** An email has been received from Trefeglwys Memorial Hall Committee stating that they will be in touch again once they have checked some details about previous conversations into this matter. Cllr N Bennett didn't make it to the Llawryglyn Village Association meeting so there is no information from them. Clerk will email Llawryglyn Village Association to ask whether they have looked into a defib for the village. Cllr N Bennett asked whether Llawryglyn Village Association could receive some funds from TCC. It was suggested that they should write to TCC in order to detail a request. Cllr J Anwyl asked whether a contribution towards the defib in Staylitttle could be made by TCC, again a letter should be sent to TCC to make a specific request.
- d. **New Post Box:** No further update at present. Chair Cllr B Crone will continue to chase up.
- e. **Village Flower boxes:** Someone has strimmed around the flower boxes in Trefeglwys. Clerk to find out who has done this in order to inform the council and send a 'thank you'.

## 6. Council Insurance:

Clerk confirmed that the Council Insurance needs renewing in August. Clerk will look to have as many quotes as possible for the July meeting in order to make a decision and renew the insurance prior to the renewal date.

## 7. Highways:

- a. **Ystradfaelog junction, Trefeglwys:** It seems that lorries are using the correct junction at present.
- b. **HGV signage, C2177, Trefeglwys:** Cllr M Smith has recently spoken with a resident who installed large stones on the verge outside their property in order to prevent lorries making a mess when they go the wrong way. The resident stated that he has been told by someone from PCC that the sign will be moved next week.
- c. **Blocked right of way:** Clerk to ask County Cllr P Davies whether he has any info from PCC side of things.
- d. **Sarn y Glyn Culvert:** No updates received, Clerk to ask County Cllr P Davies if he has heard anything back.

### **New Highways Matters to be reported:**

**Cllr N Bennett:** The hedges and grass verges are very long and need cutting back, it is dangerous as drivers are having to go round tight narrow corners on the wrong side of the road which is dangerous for other drivers, walkers and runners. Clerk to report to PCC.

**Cllr M Smith:** The patching done recently near Penffridd Lane has been ruined by the heavy storm. The road will need some attention. Clerk to report to PCC.

**Cllr J Anwyl:** During the very hot weather the tar from the roads has been lifting and residents have reported that they are almost sticking to the road. This is particularly bad near the Post Office in Staylitttle. This will become more of a hazard when the weather cools down and in any wet weather these patches will become slick. Clerk to report to PCC.

**8. Website and Social Media:** the Clerk has done some initial training for the website administration which will now allow her to be able to add certain documents and notices onto the website. Further training will be provided.

The Clerk has also created a Facebook page which will be used for information sharing and to give local residents another means to contact and communicate with the Community Council.

**9. Correspondence** (*All correspondence received has previously been forwarded to Cllrs. Cllrs to comment on correspondence relevant to Trefeglwys Community Council*):

- a. **Welsh Assembly:** Enquiry into diversity within local Government. Information noted, no action
- b. **Wales & West Utilities:** Feedback request. Details to be added to website and Facebook.
- c. **Trefeglwys Eisteddfod Committee:** Thank you received for the donation sent.
- d. **Cambrian Mountains Map Project:** Information to be added to the website and Facebook.

**Chair Cllr B Crone confirmed the following correspondence received since the agenda was posted:**

- a. **Commemorative Silhouettes:** Put the details on website and Facebook as there is funding available for certain commemorative items.
- b. **Home to School Transport Policy:** It was agreed to add this information to the website for members of the public to be aware and comment on the policy if they wish.
- c. **Farming Connect events information:** No action from TCC, add to the website and Facebook.
- d. **One Voice Wales Innovative Practice Awards:** Clerk had looked into attending but will not attend this event but will look into attending the conference/AGM in September.
- e. **One Voice Wales Conference and AGM:** Add to the next agenda for discussion.

**10. Requests for Financial Assistance:** None received

## 11. Reports:

**Cllr D Pugh** confirmed that the video of the One Voice Wales Innovative Practice Awards is now available and will be forwarded to all Cllrs and to the Clerk to be added onto the website. Cllr D Pugh also confirmed that Cllr B Crone was not listed as a representative with One Voice Wales. Clerk to confirm all details for OVW.

**Cllr P Tranter** confirmed that the GDPR training attended by himself and the Clerk was useful. It was mentioned that Cllrs are considered Data Controllers in their own right but the ICO have not yet confirmed whether Cllrs would need to register with the ICO individually. Clerk to confirm as and when any updates are available.

## 12. Finances/Accounts:

### a. Account balances:

Community Account balance = £8,993.26 (up to 15<sup>th</sup> June 2018)  
Wind Farm Account balance = £4,717.08 (up to 15<sup>th</sup> April 2018)

### b. Payments and Receipt

<u>Monies Out</u>	Clerks Wages (Sophie Palmer)	= £210.06 (20hrs)
	Clerks Expenses (Sophie Palmer)	= £38.60
	HMRC PAYE tax	= £9.00
	Upper Bridge Enterprises (website)	= £240.35
<u>Monies In</u>	PCC (Recycling)	= £39.83
	Interest	= £0
	HMRC PAYE Refund from Clerk	= £313.20
	Wind Farm Community Funds	= £1402.56

Cllr N Bennett proposed the bills to be paid and this was seconded by Cllr J Anwyl.

It was mentioned that at the last meeting there was only one signatory present so Clerk had to get a second signature following the meeting for the cheque payments. There are only 3 signatories so it was agreed to add this as an agenda item for the next meeting to request one more signatory to be added to prevent this from happening in future.

**Internal Audit:** The Clerk confirmed that the Internal Audit has been completed and signed off. Clerk confirmed that certain information requested by the external auditor could not be provided. The outcome of this is that the following need to be implemented in the future:

- A more robust budgeting system throughout the year.
- Council to focus more on reserves at the time of setting the precept and when looking at the budget throughout the year.

## 13. Planning:

- a. **Application Ref: P/2018/0562** Grid Ref: 292265.16/290552.29 for Householder: Erection of an extension to the existing dwelling at Cobblers Cottage, Llawr-Y-Glyn, Caersws, Powys

Cllrs discussed the above and confirmed that they had no objections on the basis that the changes will make the property more amenable as a family home.

## 14. Chairman / Councillors Comments:

**Cllr P Tranter:** Reiterated that the hedges need cutting. Cllr P Tranter also stated that a commemorative bench or something similar would be a nice way to celebrate the WWI Commemoration later this year. Chair Cllr B Crone said she will ask around if any local organisations are looking to do anything and if so what. Clerk to contact the Hall Committee and the school and add this item to the next agenda.

**Cllr D Pugh:** Also reported that residents have been complaining and asking about the grass and hedge cutting.

**Cllr M Smith:** Mentioned the sewerage works that is no longer used – he has sent a query to Severn Trent to ask if they own it. Cllrs B Crone & P Tranter said that someone has bought it.

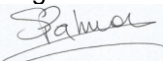
**Cllr J Anwyl:** The people who look after the graveyard by the Staylittie centre have asked about getting rid of waste. Clerk confirmed that it would be treated as trade waste and a charge is implemented. Clerk suggested they would need to speak to PCC. Cllr J Anwyl will pass this information on.

Cllrs asked the Clerk to find out if County Cllr P Davies is aware of what is happening with the old outdoor centre in Staylittie is being used for now as it is no longer used for the outdoor pursuits.

15. **Date of next meeting:** The next meeting will be held on Thursday 26<sup>th</sup> July 2018 at 7.30pm at Trefeglwys memorial Hall meeting room.

Chair Cllr B Crone thanked everyone for attending and closed the meeting at 9.03pm.

Signed:



Sophie Palmer (Clerk & RFO)