

**Trefeglwys Community Council**  
**Minutes of Meeting**  
**7:30pm, Thursday 25<sup>th</sup> October 2018**  
**at Trefeglwys Village Hall Meeting Room**

**Present:** Councillors: Cllr Beryl Crone (Chair)  
Cllr Derrick Pugh  
Cllr Jane Anwyl  
Cllr Nicholas Bennett  
Cllr Morris Smith  
Cllr Endaf Meddins

**In Attendance:** Sophie Palmer (Clerk)

**Members of the Community:** None

**Apologies:** Cllr Aled Rees  
Cllr David Jerman

**Not Present:** Cllr Myra Jones (Vice Chair)

1. **Apologies:** as above

2. **Declarations of Interest.** *Declarations of interest whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion.* None

3. **Minutes** from previous Community Council Meeting of 27<sup>th</sup> September 2018 were approved and proposed as an accurate record by Cllr J Anwyl and seconded by Cllr N Bennett.

4. **Matters Arising:**

a. **New Post Box:** No update.

b. **WWI Commemorative Soldier Silhouette:** Hall Committee members met with Cllrs prior to the meeting to confirm the suggested site for the soldier silhouette. The agreed location is next to the war memorial and for it to be mounted on the wall in line with the memorial so that it is visible. Hall Committee members were happy with the location and one committee member has offered to mount the silhouette onto the wall.

c. **Planning (106 Agreement) definition/clarification:** Clerk has received a response from Powys CC Planning Dept relating to this but they have not been able to give a definitive list of these agreements and the different areas they cover. Further information has been located from the internet relating to S106 which also is not definitive. Clerk will look to request further details of any requests for removal of S106 agreements which come up in the future in order for Cllrs to make an informed decision.

5. **Correspondence** *(All correspondence received has previously been forwarded to Cllrs. Cllrs to comment on correspondence relevant to Trefeglwys Community Council):*

a. **Welsh Government:** Assets & Transfers Toolkit. Information of the toolkit noted by Cllrs present. Clerk to keep details on file for future use.

b. **Independent Remuneration Panel:** Annual Draft Report Consultation. Information noted by all Cllrs present. Clerk stated that details within the report will need to be taken into account when setting the precept for 2019/20.

c. **Independent Review Panel:** Final newsletter. Chair Cllr B Crone confirmed that the final report from the Independent Review Panel was mentioned at the latest One Voice Wales meeting and Councils were encouraged to respond with comments about the final report. Clerk will resend the report to all Cllrs and add to the next agenda in order to discuss fully and put together a response to send to One Voice Wales.

d. **Royal British Legion:** Thank you for donation (for soldier silhouette). Information noted, no action.

e. **Powys Samaritans:** Request for support. Cllrs discussed the request and agreed for the Clerk to confirm their support for the work undertaken by the Samaritans.

**Not previously on agenda** but Chair Cllr B Crone mentioned that the Shooting Ground in Trefeglwys is holding defibrillator training following the installation of a defibrillator.

6. **Requests for Financial Assistance:**

a. **Powys Citizens Advice Bureau:** Cllrs discussed and decided not to provide financial support at this time.

## 7. Finances/Accounts:

### a. Account balances:

**Current Account** = £6,520.64

**Wind Farm Account** = £4,671.18

### b. Signatory Paperwork for completion.

Paperwork completed and signed. Clerk to send to HSBC.

### c. External Audit Response:

Clerk confirmed completion of the external audit which raised the following:

- Notice of appointment of date for the exercise of electors rights was not advertised for the required amount of time prior to the inspection period. Clerk stated that she felt the original paperwork received did not make this procedure clear and she will make note of the correct process and feedback to the external auditor.
- External auditor has stated that appropriate action has not been taken on previous audit reports in regards to effective monitoring as no evidence was provided for this. Clerk believes that this is incorrect as this information is stated within minutes. Clerk to respond to external auditor on this point.
- Precept amount was stated incorrectly due to the election costs being deducted prior to the final precept payment being received. Clerk confirmed that she entered the information incorrectly which was clarified with the auditor during their audit.
- The auditor states that TCC have a high level of reserves. Clerk suggested that this is looked at in more detail during precept discussion in November and ensure that amount of reserves are monitored and ear marked as appropriate.
- The engagement letter with the internal auditor did not outline the responsibilities of the internal auditor. Clerk noted this and will ensure this is amended in future.

All Cllrs present noted the above and agreed for the Clerk to send feedback and responses to the external auditor regarding this.

### d. VAT Reimbursement:

VAT received back for 2015/16 year, claim has been resubmitted for 2016/17 year and a claim will be submitted for 2017/18 year. Clerk to chase the original claim for the 2014/15 year.

### e. Accounts and Budget Review:

Cllrs were happy with the current accounts details and will be looking at them in more detail during the November meeting when the precept will be discussed for 2019/20.

### f. Bank Transfer letter (funds for Soldier Silhouette)

### g. Payments and Receipts:

<u>Monies Out</u>	Clerks Wages (Sophie Palmer) (20hrs)	£175.26
	Clerks Expenses (Sophie Palmer)	£42.05
	HMRC PAYE tax	£43.80
	Anthony Richards (Internal Audit)	£50.00
	One Voice Wales	£50.00
	<i>(Cllr booking for Innovative Practice Awards Conference)</i>	
	Cllr D Pugh (Mileage)	£42.30
	Royal British Legion (Silent Soldier Silhouette)	£150.00
	Welsh Hearts (Defibrillators & Cabinets)	
<u>Monies In</u>	None	

Bills to be paid were proposed for payment by Chair Cllr B Crone and seconded by Cllr M Smith.

## 8. Reports:

### a. Cllr D Pugh & Chair Cllr B Crone: One Voice Wales Area Meeting

Cllr's Derrick Pugh and Beryl Crone attended the OVW Area meeting in Kerry on Wednesday 17th October 2018.

A presentation was given by PAVO about the assistance and advice they give to organisations and charities.

The Development Officer advised Cllrs that training module 15 would be very useful to Clerks and Chairs of Councils; unfortunately there are currently none in the Mid Wales area.

The findings and recommendation of the Independent Review Panel were discussed. This document has now gone to WAG for comments. Several sections of the document gave rise for concern and Councils were encouraged to comment on any matters that they were not happy with. It is expected that a Consultation will be held possibly around Nov/Dec and OVW wish to have the views of Councils so they can respond on behalf of them. All councils are urged to respond to the findings.

Councillors expressed dissatisfaction at the lack of response from several departments within PCC and the lack of attendance at Community Council meetings of the elected County Councillors. The general feeling was of a lack of support from County Councillors and that PCC failed to respond to requests for information/advice.

Some councils are being charged rates on land they own e.g. car parks and in one case where this was being disputed it was reported that the bailiffs had called to a Clerks home demanding payment. OVW requested further details of this incident and any others to enable further investigation.

Next area meeting will be on 22nd January 2019 at Abermule.

**9. Chairman / Councillors Comments:**

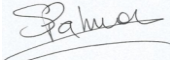
**Cllr M Smith** commented on the number of poppies up around Llanidloes and would it be possible for TCC to get a poppy to put up in the village. Chair Cllr B Crone confirmed that she would look into whether any were available still.

**Cllr J Anwyl** has been approached and asked whether the salt bins in Llwynygog could be filled and also whether the sweeper could go around the village. Clerk to contact PCC.

**10. Date of next meeting:** The next meeting will be held on Thursday 22<sup>nd</sup> November 2018 at 7.30pm at Trefeglwys memorial Hall meeting room.

Chair Cllr B Crone thanked everyone for attending and closed the meeting at 9pm.

Signed:

A handwritten signature in blue ink, appearing to read 'Palmer', is written over a light blue rectangular background.

Sophie Palmer (Clerk & RFO)